

**ANNOUNCEMENT CPG/IE-Nº 05/2024
SELECTION PROCESS FOR FOREIGNERS
MASTER'S AND DOCTORATE - 2025
INSTITUTE OF ECONOMICS – UNIVERSITY OF CAMPINAS**

1. INTRODUCTION

1.1. The Graduate Committee of the Institute of Economics of the University of Campinas, based on its statutory duties, makes public and regulates the Selection Process for International Students, to fill vacancies in the courses of:

- **Master's in Economic Science** – No Specific Field
- **Doctorate in Economic Science** – Field: Economic Theory

Master's and Doctorate in Economic Development

Fields:

- a) Economic History
- b) Social and Labor Economics
- c) Applied, Agricultural and Environmental Economics
- d) Regional and Urban Economics
- e) Development Patterns and Strategies

1.2. This Announcement was approved by the Graduate Committee and the Congregation of the Institute of Economics of UNICAMP, Deliberation CPG/IE Nº47/2024 of August 02, 2024 and Congregation Deliberation Nº 187/2024, of August 09, 2024, respectively.

1.3. In general, the courses will be taught in Portuguese.

1.4. The courses of the Graduate Program in Economic Science and Economic Development of the Institute of Economics/UNICAMP are *Stricto Sensu*, free of charge, and full-time courses from Monday to Friday in the morning and in the afternoon.

1.5. The maximum duration of the Master's course is 36 months, and that of the Doctorate is 72 months.

1.6. Information regarding the Selection Process will be published through the Graduate **website of the Institute of Economics** in www.eco.unicamp.br/posgraduacao

2. APPLICATION REQUIREMENTS

2.1. Not being a Brazilian citizen and not having a permanent visa in Brazil.

2.2. Not having completed an undergraduate course at a Brazilian institution.

2.3. All holders of an undergraduate degree can submit to the annual Selection Process for admission to the Master's course.

2.4. All holders of a Master's degree can submit to the annual Selection Process for admission to the Doctorate.

3. APPLICATION

3.1. The candidate's application will imply the agreement with the rules and instructions for the selection process contained in this Announcement.



3.2. Applicants for Master's and Doctoral courses in Economic Science and Economic Development must apply from **August 13, 2024 to September 20, 2024, until 5 pm Brasília time (BRT)**, by filling out the application form on the **website of the Graduate Program at the Institute of Economics (www.eco.unicamp.br/posgraduacao)**. In the application form, applicants for the Master's and Doctorate in Economic Development must indicate one of the following fields:

- a. **Economic History**
- b. **Social and Labor Economics**
- c. **Applied, Agricultural and Environmental Economics**
- d. **Regional and Urban Economics**
- e. **Development Patterns and Strategies**

3.3. Applicants must upload the following documents on the application website:

3.3.1. Research project

3.3.1.1. The research Project cannot have more than 15 pages (Arial 12, space 1.5) and has to respect the following structure:

- Project title
- Abstract and keywords (maximum 150 words)
- Introduction and justification (definition of the research problem and its hypothesis)
- Research aims
- Methodology
- Schedule (activities and goals by period)
- References

3.3.2. Updated Curriculum Vitae

3.3.3. Undergraduate Diploma

3.3.3.1 Master's and doctoral candidates must upload their undergraduate diploma, with the signature (or authenticity code) and letterhead of the educational institution.

3.3.4. School Records

3.3.4.1 Applicants for the Master's degree must upload their **undergraduate school record**, with signature (or authenticity code) and the letter of the Educational Institution, including classes, grades and class load.

3.3.4.2. Applicants for the Doctorate must upload their **Master's school record**, with signature (or authenticity code) and the letter of the Educational Institution, including classes, grades and class load.

3.3.5. Identification document with Photo (Passport)

3.3.6. Recent photo of the candidate's face without sunglasses, caps and/or other accessories that could make visual identification difficult. The file must be in one of the valid formats: jpeg, pjpeg, jpg.

3.3.7. Motivation letter from the candidate with the following information:

- Motivations for taking the course;
- Justification for the chosen field;
- Main qualifications (academic and/or professional experience in the research area);
- Inform if you are proficient in Portuguese;
- Inform if you have sufficient resources of your own, or funding from a development agency located in the country of origin or resources of another nature for your stay in Brazil during the course.



- 3.4. All documents listed in item 3.3., uploaded on the application website, are mandatory and must only be in PDF format (except for the photo), with a maximum size of 8MB each. The documents will be kept for a period of 06 months from the date of registration.
- 3.5. In addition to the documents specified in item 3.3, the candidate's application requires the submission of a **Letter of Recommendation sent directly by the recommender** through the application website from August 12nd to September 23rd, 2024. To do so, candidates must inform the recommender's e-mail address when applying and confirm that the invitation has been sent to the recommender. The recommender will receive by email a link to access the application website to send the recommendation letter. Once the recommendation letter has been sent, the link will expire.
- 3.6. If there is a need to replace the recommender, the candidate must send an email to posgrad@eco.unicamp.br with the following message title: REPLACE RECOMMENDANT SELECTION PROCESS FOR FOREIGNERS 2024. Replacement on the application site is carried out by the Graduate Department and can be done only once.
- 3.7. Upon completing the application, the applicant should receive a confirmation message. If you do not receive it, the candidate will have 24 hours to contact the Graduate Department via e-mail posgrad@eco.unicamp.br.
- 3.8. **Applications will be homologated between September 24th to September 26th, 2024.** Applications with incomplete submission of documents or with documents out of specifications will be automatically cancelled. The candidate will have 24 hours to file an appeal via the email posgrad@eco.unicamp.br, with the title of the message: APPROVAL REGISTRATION SELECTION PROCESS FOR FOREIGNERS 2024. The appeals will be analysed by the Selection Committee until September 30, 2024.
- 3.9. All documentation may be presented in Portuguese, English or Spanish.
- 3.10. The applicant will be the only responsible for his/her registration and the veracity of the information provided. If any irregularity is found, your registration in this Selection Process will be disregarded.
- 3.11. Applications after the deadline will not be accepted.

4. SELECTION PROCESS

- 4.1. The selection of applicants for the Graduate Courses of the Institute of Economics of UNICAMP will be carried out by a Selection Committee with professors who are members of the two Programs, designated by the Graduate Committee.
- 4.2. The Selection Process will be carried out in two phases. The first phase is eliminatory and will comprise the analysis of documentation and research project. The second phase, to be carried out only by those approved in the first phase, will consist of an interview, which will deal with the research project and other documents detailed in item 3 of this Announcement. The Final Average of the Selection Process will be calculated considering the following weights:
 - **Analysis of documentation and research project – 50%**
 - **Interview – 50%**

FIRST PHASE:

- 4.2.1. The research project and documentation (Curriculum, School Record and Letters of Motivation and Recommendation) will be evaluated by at least two independent reviewers appointed by the IE/UNICAMP Graduate Committee.



- 4.2.2. The evaluation of the documents will take into account the applicant's previous performance, the adequacy of the research project to the program's research lines and the potential for the development of good quality theses and dissertations.
- 4.2.3. The evaluation of the research project will focus on the candidate's ability to:
- 4.2.3.1 Delimit a research problem, clearly explaining its goals;
 - 4.2.3.2 Frame your research project into a relevant and coherent theoretical framework;
 - 4.2.3.3 Develop a justification, showing the relevance of the proposed topic;
 - 4.2.3.4 Present a coherent and consistent methodology to the research problem;
 - 4.2.3.5 Present a workable schedule; and
 - 4.2.3.6 Have a topic in line with the research lines of the Economic Sciences or the Economic Development Program.
- 4.2.4. Only applicants approved in the first phase will be invited to the second phase of the Selection Process. The result of the first phase will be published on the [Graduate website of Institute of Economics](#).
- 4.2.5. The grades of the approved applicants will compose the Final Average.
- 4.2.6. There is no minimum grade for approval of the candidate for the second phase, and the total number of approved candidates is defined by the Selection Committee.
- 4.2.7. There will be no possibility of appeal or review of the results of the First Phase.

SECOND PHASE:

- 4.2.8. The second phase will consist of a **remote (online) interview** with the Selection Committee, lasting between 20 minutes (minimum) and 30 minutes (maximum), for which **only the Google Meet platform will be used. No other platforms or apps will be accepted for this interview.** The interview will require the use of an equipment (computer, smartphone, tablet) with microphone and webcam.
- 4.2.9. The interviews will be carried out by a committee of three professors appointed by the Graduate Committee. In the interview, the applicant will be asked about his/her Curriculum, School Report, Research Project, and Motivation Letter. Only the committee professors and the applicant will be present in the "virtual room".
- 4.2.10. Candidates must keep the camera and microphone open during the interviews. The members of the selection commission must keep the camera open during the interviews.
- 4.2.11. **The interview with the candidate will be recorded** for archiving purposes. Prior to the interview, the candidate must fill out a consent form for image and audio recording related to this stage of the selection process. This documentation will be kept for 06 (six) months from the date of the interview.
- 4.2.12. The interviews will take place according to the Schedule presented in item 8 of this Announcement. The interviews dates and times for each applicant, as well as the access link and instructions for filling out the consent form for recording the interview, will be published on the Graduate website.
- 4.2.13. The candidate will not be able to appeal in any of the phases of this Selection Process.



5. APPROVAL AND PUBLICATION OF RESULTS

5.1 To be approved in this Selection Process, applicants must have a Final Grade equal to or greater than 6,0. The Final Grade will be calculated as follows:

$$\text{Final Grade} = 0,50 * \text{RG} + 0,50 * \text{IG}$$

sendo:

RG = Documents and Research Project Grade

IG = Interview Grade

5.2 At the end of this Selection Process, the ranking list will be published on the Graduate Studies website of the Institute of Economics, according to the ranking order of the candidates.

5.3 The result of the first phase and the final result of this Selection Process will be published on the website: <http://www3.eco.unicamp.br/posgraduacao/>, according to the Calendar presented in item 8.

6. VACANCIES

6.1. There is no minimum number of vacancies.

7. ENROLLMENT

7.1. Detailed instructions for enrolling in the course will be published with the final list of those approved in the Selection Process.

7.2. The address of the Graduate Department is:

UNIVERSIDADE ESTADUAL DE CAMPINAS - UNICAMP
Instituto de Economia – Secretaria de Pós-Graduação
Rua Pitágoras, 353 - Cidade Universitária Zeferino Vaz
Distrito de Barão Geraldo
Campinas – São Paulo – Brasil – CEP: 13083-857

7.3. The Graduate Department is open from Monday to Friday from 9:00 am to 12:00 pm, from 2:00 pm to 5:00 pm, and from 6:00 pm to 10:00 pm (except holidays and optional holidays).

7.4. If at any time non-compliance with the rules established in any of the items of this Announcement is found, the Graduate Committee may request the Academic Board to immediately cancel the student's enrolment.

7.5. Enrolment will not be accepted if it occurs simultaneously with another UNICAMP Graduate Program.



8. SCHEDULE

8.1. Applicants for Master's and Doctoral courses in Economic Science and Economic Development must follow the Schedule below:

Applications and electronic submission of documents (item 3 of the Announcement)	12/08/2024 to 20/09/2024
Letter of Recommendation sent by the Recommender	12/08/2024 to 23/09/2024
Announcement of the homologated applications	24/09/2024 to 26/09/2024
Appeals regarding the non-homologated applications	27/09/2024
Results of appeals against non-homologated applications	30/09/2024
Analysis of Projects and Documents by the Selection Committee	01/10/2024 to 25/10/2024
Results of the First Phase	05/11/2024
Interviews	26, 27 and 28/11/2024
Final Results	11/12/2024
Appeal regarding the final results	11/12/2024 to 13/12/2024
Results of appeal regarding the final results	17/12/2024
Acceptance of candidates invited to participate	18/12/2024 to 08/01/2024

8.2. The schedule may be changed. If changes are made, they will be reported on the **Institute of Economics Graduate website**.

9. SCHOLARSHIPS

9.1. The candidate approved in this selection process for foreigners will not have priority in the allocation of institutional scholarships of the Program. It is suggested that the candidate apply to the Graduate Student-Agreement Program – PEC-PG, published annually and promoted by institutions maintained by the Brazilian Government. For the doctorate through CAPES (www.capes.gov.br) and for the master's through CNPq (www.cnpq.gov.br).

10. DISPOSIÇÕES NÃO TRATADAS NESTE EDITAL

10.1 Any provisions that are not contemplated in this Announcement will be dealt with by the Graduate Commission of the Institute of Economics.

Institute of Economics of Unicamp
Graduate Committee